

Government of the People's Republic of Bangladesh
Establishment of Sheikh Russel Digital Labs Project (2nd Phase)
Department of Information and Communication Technology
ICT Tower (5th Floor), Plot # E-14/X, Agargaon, Dhaka-1207
www.srdl.gov.bd

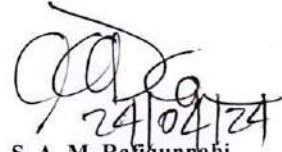
MEMO NO. 56.04.0000.001.07.132.24- 284

Date: 24.04.2024

REQUEST FOR EXPRESSIONS OF INTEREST (EOI)

1	Ministry/Division	Information and Communication Technology Division												
2	Agency	Department of Information and Communication Technology												
3	Procuring Entity Name	Project Director, Establishment of Sheikh Russel Digital Labs Project (2 nd Phase)												
4	Procuring Entity Code	22 43 178												
5	Procuring Entity District	Dhaka												
6	Expressions of Interest for Selection of	Hiring a Firm for making a Video Documentary and a TVC under SRDL Project 2nd Phase.												
7	Eoi Ref.No. and Date	56.04.0000.001.07.132.24- 284 Date: 24.04.2024												
8	EOI Publishing Date	25.04.2024												
9	Procurement Method	Quality and Cost Based Selection (QCBS)												
10	Budget and Source of Funds	GoB												
PARTICULAR INFORMATION														
11	Project / Programme Code (if applicable)	22 43 178												
12	Project / Programme Name (if applicable)	Establishment of Sheikh Russel Digital Labs Project (2 nd Phase)												
13	Eoi Closing Date and Time	Expression of interest shall be submitted 12:30 pm (BST) on 09/05/2024 in a sealed envelope delivered to the Project Director and be clearly marked "Expression of Interest for Selection of a Firm for making a Video Documentary and a TVC under SRDL Project 2nd Phase."												
14	Place of EOI Submission	ICT Tower (Ground Floor), SRDL Project 2nd Phase, Agargaon, Dhaka-1207												
Information for Applicant														
15	Key Activities of the Project	Establishment of 5000 Sheikh Russel Digital Labs in Secondary, Higher Secondary school, colleges, madrasah or equivalent educational institutions. Among 5000 SRDL Labs 300 turns into "Sheikh Russel School of Future" in 300 Constitutional Area of Bangladesh.												
16	Brief Description of the Assignment	The project has an objective to make a video documentary and a TVC that should highlight the overall activities, progress and role of Sheikh Russel Digital Labs and School of Future in building Smart Bangladesh. The following components may be considered as the primary scope for the above-mentioned service delivery as a reference. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>SL</th> <th>Package No.</th> <th>Package Descriptions</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>SP-07</td> <td>Making a Video Documentary under SRDL Project 2nd Phase</td> <td>1</td> </tr> <tr> <td>02</td> <td>SP-08</td> <td>Making a TVC under SRDL Project 2nd Phase</td> <td>1</td> </tr> </tbody> </table>	SL	Package No.	Package Descriptions	Quantity	01	SP-07	Making a Video Documentary under SRDL Project 2nd Phase	1	02	SP-08	Making a TVC under SRDL Project 2nd Phase	1
SL	Package No.	Package Descriptions	Quantity											
01	SP-07	Making a Video Documentary under SRDL Project 2nd Phase	1											
02	SP-08	Making a TVC under SRDL Project 2nd Phase	1											
17	Required Experiences, Resources & Delivery Capacity	<p>This is a national project with utmost importance towards the smart Bangladesh goal. So the bidder must prove that they have the local/International solid technical background and operational strength to undertake and take this work forward without any hindrance. Applicants must also have adequate technical ability, resources and processes. As such, the following are defined as minimum eligibility criteria. Documents must be submitted in the following order:</p> <ol style="list-style-type: none"> Must have a valid and up-to-date Trade License (2022-23), TIN Certificate, updated income tax payment/clearance certificate (2022-23) & VAT identification number. Must have 05(Five) years of general working experience. The year will be counted backward from the date of publication of this notice. The Firm must have 02 (two) completed working experience in making Video Documentary and TVC within the last 02 (two) years. Among the 02 (two) experiences, at least 01 (one) similar service should be completed in Government agencies and 01 (one) contract value should be at least 20 (Twenty) Lac. Must have 05(Five) working experience in making Video Documentary and TVC within last 3(three) years. Audit report of the previous 3 (Three) years. The yearly average turnover of the firm shall be at least BDT 20 (Twenty) Lac within the last 03 (Three) years. The minimum amount of Liquid assets of the firm shall be BDT 20 (Twenty) Lac. A certificate or proof of an available liquid asset or fund availability must be issued within 01 (one) month from the date of tender submission by the concerned authority. The firm/firms must submit a team structure with a list of their Name, Designation, Mobile no., Email, Joining date, Project experience and role, Academic background and Expertise. Documents demonstrating the management and operational capacity of the firm/joint venture (Brochures, Company Profile and other documents describing company expertise, strength and experience, core functions, products and services, similar assignments or project experience, availability of relevant professional staff and experience among applicant's staff/resources to carry out this assignment.) The firms may associate to enhance their qualification in the form of a 'Joint-Venture' (JV). All members of such an association will be individually liable for pre-determined real and well-defined inputs to the assignment. The maximum no. of members in the association is not more than 02 (Two). Firms /JV will be selected in accordance with the procedure set out in Public Procurement Act 2006 and Public Procurement Rules 2008. <p>A shortlist of firms/JVs will be prepared upon evaluation of EOIs of the eligible applicants and 'Request for Proposal' document will be issued in their favor. A firm/JV will be selected using the Quality and Cost Based</p>												

		Selection (QCBS) method. It is expected that the services will commence within 2024. Interested Applicants may obtain further information by contacting the addresses below- Project Director, Establishment of Sheikh Russel Digital Labs Project (2 nd Phase) ICT Tower (5th Floor), Plot # E-14/X, Agargaon, Dhaka-1207 Phone: +88-02-41024073; Email: pdsrdl@doict.gov.bd
18	Submission of EOI:	<ol style="list-style-type: none"> 1. The firm must submit an application for "Expression of Interest (EOI). 2. Up-to-date and valid Trade License of previous 05 (Five) Years, 3. Valid TIN and Updated Income Tax Payment Clearance Certificate (2022-2023). 4. VAT Registration Certificate, and related documents. 5. Constitutional documents of the firm(s)/ JVs. 6. Company brochure/ profile covering company expertise, strength, and experience. 7. Working Experience will be considered in the formation of Completion certificates/Testimonials on similar services. 8. Original copies of liquid asset/working capital/credit line including solvency certificate (with mentioning the amount of Tk. 20 (twenty) Lacs) issued within 01 (One) month from the date of tender submission by the concerned authority. 9. List of Team personnel including their Name, Designation, Mobile no., Email, Joining date, Project experience and role, Academic background and Expertise. 10. Last 03 (three) Years Audited financial reports of the firm(s).
19	Phasing of Services	Not Applicable
PROCURING ENTITY DETAILS		
20	Name of Official Inviting EOI	S. A. M. Rafiqunnabi
21	Designation of Official Inviting EOI	Project Director, Establishment of Sheikh Russel Digital Labs Project (2 nd Phase)
22	Address of Official Inviting EOI	ICT Tower (5th Floor), Plot # E-14/X, Agargaon, Dhaka-1207
23	Contact details of Official Inviting EOI	Phone: +88-02-41024073 Email: pdsrdl@doict.gov.bd
24	The procuring entity reserves the right to accept or reject all EOIs. This EOI notice is available in www.ictd.gov.bd as well as DoICT website www.doict.gov.bd , www.srdl.gov.bd and CPTU website www.cptu.gov.bd .	



S. A. M. Rafiqunnabi

Project Director (Joint Secretary)
Establishment of Sheikh Russel Digital Labs
Project (2nd Phase)
ICT Tower (5th Floor), Plot # E-14/X,
Agargaon, Dhaka-1207
Phone: +88-02-41024073.
Email: pdsrdl@doict.gov.bd